

Privacy Notice for Pupils

This information is to tell you about how and why we need to collect your personal information when you sign up to our website.

Who are We?

We are called Teen Tips Ltd, and you can get in touch with us on 01273 093940 or email info@teentips.co.uk. Our address is 2 The Mews, 42 St Nicholas Lane, Lewes, East Sussex, BN72JZ.

Why do we collect your personal data?

We collect and use your personal data so we can provide you access to the Wellbeing Hub content. We collect this information when you register for an account.

When we use your personal data, we have to make sure we are doing it according to the law. The law in the United Kingdom is the General Data Protection Regulation, or GDPR. When you see something like 'Article. 6.1.f' that's the part of the GDPR we are using.

What personal information do we collect?

The personal information we collect and record is your full name and school email address plus your username. If you don't give us the information we need, we will not be able to provide you with membership of The Wellbeing Hub platform. Also, we won't allow you membership if you try and register with your own personal email address, you must use your school address.

How do we collect your personal data?

We only collect your personal data when you register.

How do we use your personal data?

We keep and use your information to provide a record of your subscription to The Wellbeing Hub. The legal basis we have is called legitimate interest, this means we believe it is fair to use your personal information to give you access to The Wellbeing Hub. The legal title is Article 6.1.f of the UK GDPR.

Who has access to your data?

People that work at Teen Tips will be able to see your information so they can do the account admin. We may share your information with others in certain situations too, such as your school so they know which pupils have registered. The same with people that help us run The Wellbeing Hub. We make sure they all look after your personal data.

How long do we keep your personal data?

We will hold onto your personal data for all the time you are a member of The Wellbeing Hub and for 7 years after that.

Transferring your data outside of the UK

We do not send your personal information out of the country.

Your rights

You have rights about your data, you can:

- See what personal data we have of yours and get a copy.
- Ask us to delete your personal information.
- You can ask us to correct any inaccurate information we may be holding.

If you want to do any of the things above, you can speak, email or write to us on the above contact details.

If you are really unhappy about how we use your data, you can make a complaint about us to the Information Commissioner's Office (ICO), they are the people that make sure your data is treated properly.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113
Website: www.ico.org.uk